



## Accredited Degree Assessment

### 1 - Applicant Information

Salutation:  Mr.  Ms.  Dr.

Name: \_\_\_\_\_  
Last name First name Initial

#### Business Address:

Organization Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Bus. Phone: \_\_\_\_\_

Bus. Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

#### Home Address:

Street Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Home Email: \_\_\_\_\_

Fax: \_\_\_\_\_

Preferred contact:  Business  Home

### 2 - Current Professional Work Information

Position Title / Role: \_\_\_\_\_

**NOTE:** Please arrange to have your employer send a letter confirming your current employment and job description **directly** to the Professional Standards Board.

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### 3 - Post-Secondary Education Information

If you hold a completed post-secondary degree in planning from a **PSB-accredited** university planning degree program, please identify it from the list in Appendix A, and enter the details below. Please note that PSB also recognize degrees accredited by the Planning Accreditation Board and the Planning Institute of Australia. Please check their websites (<http://www.planningaccreditationboard.org/index.php?id=30> and <http://www.planning.org.au/becomeaplanner/accredited-university-courses>) for a current listing. Also kindly note that the list of CIP-recognized degrees was correct at time of printing, but you should check the PSB website (<http://www.psb-planningcanada.ca/CERTIFICATION/accreditedplanningprograms.php>) to see if your degree program is currently accredited.

Degree(s):	Institution:	Year Conferred:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

**NOTE:** You will be required to have Official Transcripts from the Institution(s) where you received any university degree(s) sent directly to the Professional Standards Board in conjunction with this application. To permit us to begin the evaluation process, you may attach a photocopy of your degree(s). However, your status as a candidate cannot be confirmed until we receive your transcripts.

Please provide information on all other post-secondary **degree** credentials you currently hold that you would like us to consider:

Degree(s):	Institution:	Year Conferred:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Please provide information on all other post-secondary credentials you currently hold:

Other Credentials(s) (Diplomas, etc.):	Institution:	Year Conferred:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

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## 4 - Planning Work Experience Summary Information

Please provide summary information on your current and recent or previous **planning work**:

Position Title / Role:	Employer / Organization:	Years From–To:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

## 5 - Mentor Information

Please indicate the name of the full (certified) member of a Provincial/Territorial Institute or Association (PTIA) you have identified and who has agreed to serve as your Mentor:

Name: \_\_\_\_\_  
Last name First name Initial

**NOTE:** Please consult the **Prospective Membership Guide** for details on the role of the Mentor.

## 6 - Sponsor Information

Please indicate the name of the full (certified) member of a Provincial/Territorial Institute or Association (PTIA) you have identified and who has agreed to serve as your Sponsor:

Name: \_\_\_\_\_  
Last name First name Initial

**NOTE:** Please consult the **Prospective Membership Guide** for details on the role of the Sponsor.

## 7 - Checklist of Enclosures / Supporting Documentation

Please ensure that you have completed this form fully, including all required supporting documentation:

- Payment of Applicable Assessment Fee(s) - *See fee and payment schedule below*
- Employment Letter & Job Description - *To be sent directly by Employer to PSB*
- Official University Degree Transcripts - *To be sent directly by Institution to PSB*
- Foreign Credential Evaluation Report - *To be sent directly by Evaluation Service to PSB (if applicable)*
- Confirmation of PTIA Membership (if applicable) – *Please provide your membership number to PSB once it has been issued*

**NOTE:** Our retention policy stipulates that individuals applying for candidacy that do not submit all of their records within a three (3) year window will have their records destroyed at the end of the third year.

**Applicant Certification & Signature** : I certify that the information provided on this form (and in any enclosed or supporting documentation) is accurate and correct. By signing this form, I also understand and agree to the privacy policy regarding my personal information as indicated on the PSB website here: <http://www.psb-planningcanada.ca/PRIVACY/index.php>.

**Applicant Signature:** \_\_\_\_\_

## 8 - Assessment Fee Payment:

Payment of the applicable assessment fee of **\$375.00 (plus HST/GST\*)** must accompany this application. Payment may be made by cheque, money order — payable to the Professional Standards Board — or by credit card:

Visa  MasterCard Card Number: \_\_\_\_\_ CV: \_\_\_\_\_

Expiry: \_\_\_ / \_\_\_ / \_\_\_ Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_

NOTE: Fee does **not** include your PTIA membership, which must be obtained directly from your PTIA . The assessment fee is non-refundable.

### \* FEE PAYMENT TAX CHART:

\$375.00 + \$18.75 GST = **\$393.75** (if your province or territory of residence is **BC / MB / SK / AB / NU / NT / YK**), or

\$375.00 + \$48.75 HST = **\$423.75** (if your province of residence is **ON**), or

\$375.00 + \$56.25 HST = **\$431.25** (if your province of residence is **NS / NB / NL / PE**)

**GST/HST number:** 847606241

Please send completed form to:

**Professional Standards Board**

150 Eglinton Ave. E., Suite 402

Toronto, ON M4P 1E8

Tel: 647-317-6924

Toll-free 1-844-202-9002

E-mail: [certification@psb-planningcanada.ca](mailto:certification@psb-planningcanada.ca)

## APPENDIX A - Accredited Degrees

To complete Section 3 of this form, please locate information for any post-secondary degree in planning from a PSB-accredited university planning degree program that you received and enter the Institution Name, Program Name and Year Granted in the list in Section 3. Please note that the PSB also recognize degrees accredited by the Planning Accreditation Board and the Planning Institute of Australia. Please check their website (<http://www.planningaccreditationboard.org/index.php?id=30> and <http://www.planning.org.au/become-a-planner/accredited-university-courses>) for a current listing. Also kindly note that the list of PSB-recognized degrees was correct at time of printing, but you should check the PSB website (<http://www.psb-planningcanada.ca/CERTIFICATION/accreditedplanningprograms.php>) to see if your degree program is currently accredited.

### University of Alberta

- B.A. (Planning) (2012-2020)
- B.Sc. (Planning) (2012-2020)

### University of British Columbia

- M.A./M.Sc Community and Regional Planning (1952-2016)
- Master of Community and Regional Planning (MCRP) (2017-2021)

### University of Calgary

- Master of Planning (2011-2022)

### Dalhousie University

- Master of Planning (2003-2021)
- Bachelor of Community Design Honours (2003-2021)
  - Varying Majors and Double Majors, please check our website for details.

### University of Guelph

- M.Sc. (Rural Planning & Development, Canadian Stream) (1983-2018)
- M.Sc. (Rural Planning & Development, International Stream) (2008-2018)

### Université Laval

- Maîtrise en aménagement du territoire et développement régional (1984-2016)

### University of Manitoba

- Master of City Planning (1952-2020)

### McGill University

- Master of Urban Planning (1974-2021)

### Université de Montréal

- Maîtrise en urbanisme (1968-2016)
- Baccalauréat ès-sciences spécialisé en urbanisme (1984-2016)

### University of Northern British Columbia

- Bachelor of Planning (BPL) (2005-2016)

### Université du Québec à Montréal

- Baccalauréat ès sciences spécialisé en urbanisme (1984-2016)

### Queen's University

- Master of Urban & Regional Planning (1973-2021)

### Ryerson University

- Master of Planning in Urban Development (2009-2019)
- Bachelor of Urban and Regional Planning (PLAN) (1973-2019)
- Post Degree Bachelor of Urban and Regional Planning (PLAB) (2006-2019)
- Post Diploma Bachelor of Urban and Regional Planning (PLAD) (2006-2019)

### University of Saskatchewan

- B.A. in Regional and Urban Planning (2009-2021)

### Simon Fraser University

- Master of Resource Management (Planning) (2004-2018)

### University of Toronto

- M.Sc. (Planning) (1963-2022)

### Vancouver Island University

- Master of Community Planning (2015-2020)

### University of Waterloo

- B.E.S. Honours Co-op Planning (1968-2019)
- Master of Arts (Planning) (1968-2019)
- Master of Environmental Studies (Planning)(1998-2019)
- Doctor of Philosophy (Planning) (1968-2014)

### York University

- Master in Environmental Studies (Planning) (1970-2022)

## PAST PROGRAMS RECOGNIZED BY CIP

### University of British Columbia

- Ph.D. (Community and Regional Planning) (1973-2010)

### University of Calgary

- Master of Environmental Design (Planning) (1976-2008)
- PhD Environmental Design (1998-2005)

### Dalhousie University

- Master of Engineering/Master of Planning (2003-2011)
- Master of Applied Science/Master of Planning (2003-2011)
- Master of Urban and Rural Planning (1981-2011)
- Master of Engineering/Master of Urban and Rural Planning (1981-2011)
- Master of Applied Science/Master of Urban and Rural Planning (1981-2011)
- Bachelor of Community Design; Honours, (Environmental Planning) (2003-2011)

- Bachelor of Community Design; Honours, (Urban Design Studies) (2003-2011)

### University of Northern British Columbia

- Bachelor of Science, Environmental Planning (1996-2004)

### Nova Scotia College Of Art And Design

- Bachelor of Design in Environmental Planning (1978-2004)

### University of Ottawa

- Master of Planning (1977-1983)

### University of Saskatchewan

- B.A. in Regional and Urban Development (1968-2008)

### University of Toronto

- Diploma in Town and Regional Planning (1952-1975)
- Ph.D. Urban and Regional Planning (1976-1982)

### University of Windsor

- Honours Bachelor of Arts (Planning) (1990-2004)